

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSG FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF AGRICULTURE in the CSC website:

BETTY B. TAMARAY
HRMO

Date:

7-May-25

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Development Management Officer V	OSEC-DAB-DMO5-13-2014	24	98,185.00	Master's degree or Certificate in Leadership and Management from CSC	40 hours of supervisory/ management learning and development intervention	4 years of supervisory/ management experience	Career Service Professional/ Second level eligibility	Core Competencies (Resourcefulness, Integrity, Commitment, Excellence) Leadership Competencies (Supervisory and Management Skills, Coaching and Mentoring Skills, Problem Solving and Decision-Making Skills) Organizational Competencies (Process Orientation, Interpersonal Skill, Critical/ Analytical Skills, Computer Skill)	Field Operations Division
2	Agricultural Center Chief III	OSEC-DAB-ACC3-56-1998	22	78,162.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering and Veterinary Medicine	16 hours of relevant training	3 years of relevant experience	Relevant RA 1080 (Agriculturist/ Agricultural Engineer/ Veterinarian)	Core Competencies (Resourcefulness, Integrity, Commitment, Excellence) Leadership Competencies (Supervisory and Management Skills, Coaching and Mentoring Skills, Problem Solving and Decision-Making Skills) Organizational Competencies (Process Orientation, Interpersonal Skills, Critical/ Analytical Skills, Computer Skills)	Cagayan Valley Research Center
3	Information Officer III	OSEC-DAB-INFO3-12-1998	18	51,304.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service Professional/ Second level eligibility	Core Competencies (Resourcefulness, Integrity, Commitment, Excellence) Leadership Competencies (Supervisory and Management Skills, Coaching and Mentoring Skills) Organizational Competencies (Process Orientation, Interpersonal Skills, Computer Skills)	Regional Agriculture and Fisheries Information Section
4	Information Officer II	OSEC-DAB-INFO2-12-2014	15	40,208.00	Bachelor's degree	4 hours relevant training	1 year relevant experience	Career Service Professional/ Second level eligibility	Core Competencies (Resourcefulness, Integrity, Commitment, Excellence) Leadership Competencies (Supervisory skills, Coaching/mentoring skills) Organizational Competencies (Analytical thinking skills, interpersonal skills, attention to detail, time management, computer literacy)	Regional Agriculture and Fisheries Information Section

5	Agriculturist II	OSEC-DAB-AG2-885-1998	15	40,208.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering and Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	Relevant RA 1080 (Agriculturist/ Agricultural Engineer/ Veterinarian)	Core Competencies (Resourcefulness, Integrity, Commitment, Excellence) Leadership Competencies (Problem Solving and Decision Making Skill) Organizational Competencies (Records Management, Process Orientation, Interpersonal Skill, Critical/Analytical Skill, Computer skill)	Field Operations Division
6	Agriculturist II	OSEC-DAB-AG2-906-1998	15	40,208.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering and Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	Relevant RA 1080 (Agriculturist/ Agricultural Engineer/ Veterinarian)	Core Competencies (Resourcefulness, Integrity, Commitment, Excellence) Leadership Competencies (Problem Solving and Decision Making Skill) Organizational Competencies (Records Management, Process Orientation, Interpersonal Skill, Critical/Analytical Skill, Computer skill)	Agribusiness and Marketing Assistance Division
7	Agriculturist I	OSEC-DAB-AG1-107-1998	11	30024+E28:E30K30E27:E25:E30	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering and Veterinary Medicine	None required	None required	Relevant RA 1080 (Agriculturist/ Agricultural Engineer/ Veterinarian)	Core Competencies (Resourcefulness, Integrity, Commitment, Excellence) Leadership Competencies (Problem Solving and Decision Making Skill) Organizational Competencies (Records Management, Process Orientation, Interpersonal Skill, Critical/Analytical Skill, Computer skill)	Regulatory Division
8	Science Research Analyst	OSEC-DAB-SRAN-43-2014	11	30,024.00	Bachelor's degree relevant to the job	None required	None required	Career Service Professional/ Second level eligibility	Core Competencies (Resourcefulness, Integrity, Commitment, Excellence) Leadership Competencies (Problem Solving and Decision Making Skill) Organizational Competencies (Records Management, Process Orientation, Interpersonal Skill, Critical/Analytical Skill, Computer skill)	Northern Cagayan Experiment Station
9	Science Research Assistant	OSEC-DAB-SRAS-25-2014	9	23,226.00	Completion of two years in college	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional/ First level eligibility	Core Competencies (Resourcefulness, Integrity, Commitment, Excellence) Organizational Competencies (Records Management, Process orientation, Interpersonal skill, Computer skill)	Southern Cagayan Research Center

10	Administrative Assistant II (Clerk IV)	OSEC-DAB-ADAS2-40-2004	8	21,448.00	Completion of two-year studies in college or High School Graduate with relevant vocational/ trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 S. 1996 Career Service Sub-professional/ First Level Eligibility	Core Competencies (Resourcefulness, Integrity, Commitment, Excellence) Leadership Competencies (Supervisory skills, coaching/mentoring skills, critical thinking) Organizational Competencies (Interpersonal skills, process orientation, computer literacy)	Finance and Administrative Division
11	Administrative Assistant II (Human Resource Management Assistant I)	OSEC-DAB-ADAS2-41-2004	8	21,448.00	Completion of two-year studies in college or High School Graduate with relevant vocational/ trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 S. 1996 Career Service Sub-professional/ First Level Eligibility	Core Competencies (Resourcefulness, Integrity, Commitment, Excellence) Leadership Competencies (Supervisory skills, coaching/mentoring skills, critical thinking) Organizational Competencies (Interpersonal skills, process orientation, computer literacy)	Finance and Administrative Division
12	Administrative Aide VI (Cash Clerk II)	OSEC-DAB-ADA6-40-2014	6	18,957.00	Completion of two-year studies in college	None required	None required	Career Service Subprofessional/ First level eligibility	Core Competencies (Resourcefulness, Integrity, Commitment, Excellence) Organizational Competencies (Records Management, Clerical Skill, Process orientation, Coordination skill, Interpersonal skill, Critical/Analytical skill Computer literacy)	Finance and Administrative Division
13	Administrative Aide IV (Clerk II)	OSEC-DAB-ADA4-94-2004	4	16,833.00	Completion of two-year studies in college or High School Graduate with relevant vocational/ trade course	None required	None required	Relevant MC 11 S. 1996 Career Service Sub-professional/ First Level Eligibility	Core Competency (Resourcefulness, Integrity, Commitment, Excellence) Organizational Competency (Records Management, Clerical Skill, Process orientation, Coordination skill, Interpersonal skill, Computer literacy)	Finance and Administrative Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 23, 2025.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ROSE MARY G. AQUINO, Ph.D.
Regional Executive Director
DA - Regional Field Office No. 2, Tuguegarao City
darfono02recordsunit@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.