



Republic of the Philippines
DEPARTMENT OF AGRICULTURE

Regional Field Office No. 02
Tuguegarao City, Cagayan

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March 22, 2019

Special Order

No: 87

Series of 2019

SUBJECT: PROVISION OF ADDITIONAL INCENTIVES TO PROVINCIAL AND MUNICIPAL LGU STAFF AND DA BANNER PROGRAM COORDINATORS WHO ARE ALSO DESIGNATED AS AFC COORDINATORS

In the interest of the service and pursuant to the Memorandum Order of Secretary Emmanuel F. Piñol, Department of Agriculture, dated June 7, 2018, supported by Memorandum Order from Undersecretary for Operations, Ariel T. Cayanan, dated February 19, 2019, all active Provincial and Municipal AFC Coordinators, who are LGU-based employees and DA Banner Program Coordinators are hereby provided an additional monthly incentives based on the following rates:

- Provincial AFC Coordinator - P 1,500.00/month
- Municipal AFC Coordinator - P 1,000.00/month

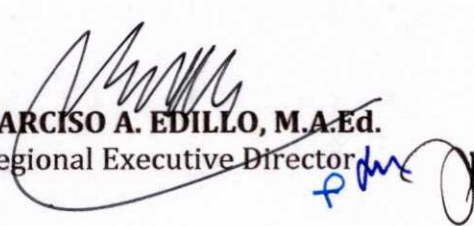
As such, the additional incentive shall be charged under the Rice Program provided with the following requirements for payment:

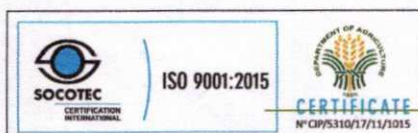
- Complete and timely submission of AFC deliverables;
 - Minutes/highlights of the AFC meeting
 - AFC Resolution
 - Matrix of local issues resolved
 - Dialogues conducted with the LGU Executives (if any)
 - Partnership agreement forged with other CSOs (if any)
- Quarterly-based reports certified by the RAFC Executive Officer/RAFC Coordinator

For the few full-time AFC Coordinators at the provincial and municipal levels, the provisions of Memorandum Order dated August 24, 2017 remain the same based on the above requirements.

Attached are the list of active AFC Coordinators and forms for ready reference.

This order shall take effect retroactively on January 3, 2019. All orders inconsistent herewith are deemed revoked.


NARCISO A. EDILLO, M.A.Ed.
Regional Executive Director



"Masaganang Agrikultura, Masaganang Bansa"





Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Office of the Secretary
 Elliptical Road, Diliman, Quezon City

PDD-SMS-M-2019-021

February 19, 2019

MEMORANDUM

TO : ALL REGIONAL EXECUTIVE DIRECTORS
 DAF-ARMM REGIONAL SECRETARY

ALL DA BANNER PROGRAM COORDINATORS

FROM : ENGR. ARIEL T. CAYANAN
 Undersecretary for Operations

SUBJECT : BUDGET ALLOCATION FOR INCENTIVE OF DA BANNER PROGRAM COORDINATORS WHO ALSO FUNCTION AS AFC COORDINATORS

forwards 2/26/19

Office Memorandum No. C
 QUEZON CITY, PHILIPPINES
 Received by: *Dixie*
 Date: *3-15-19* Time: *1:50*
 Document No. *19-03-725*

*Received by:
 tka 3/21/19
 fto-memo-83
 2:00 pm*

RECEIVED 18
ORED
 By: *llha*
 Date: *3-18-19*

The Secretary has issued a Memorandum dated June 7, 2018 directing Regional Executive Directors and Regional Secretary to allocate monthly incentives for DA Banner Program Coordinators who are also designated as AFC coordinators. Also in the Memorandum, it is stated that the budget will be charged to the DA Banner Programs of Regional Field Offices. This policy is to make way for a more effective and efficient AFC operations.

While the granting should have started in July 2018 subject to submission of complete requirements, its implementation is yet to start.

With this, you are enjoined to implement the said Secretary's Memorandum. Beneficiaries of the incentive will be PAFC/HUCAFC/ICCAFC and PCAF-targeted/funded MAFC/CAFC/DAFC coordinators upon submission of complete and timely AFC deliverables. You may coordinate with the RAFC Executive Officer and the RAFC Coordinator on the required documents.

Attached are the Secretary's Memorandum and report forms, for your reference.

For compliance.

*Fn: damemo.banner.incentives/AG
 2/26/19*



ROUTING SLIP

DATE : *March 18, 2019*

TO : *PRO-ADHOC / PRO-ROSTE
 Gen. Jimenez / Mrs. Kay
 Mrs. Rose M.*

FROM : NARCISO A. EDILLO, M.A.Ed.
 Regional Executive Director

- FOR YOUR APPROPRIATE ACTION
- FOR YOUR INFORMATION
- FOR YOUR REVIEW/COMMENTS
- FOR DISSEMINATION
- FOR FILE/REFERENCE
- PLEASE DRAFT REPLY
- PLEASE MONITOR/FOLLOW-UP
- PLEASE RETURN/FORWARD TO
- URGENT
- PRIORITY
- REMINDER
- LET US DISCUSS
- PLEASE ATTEND
- PLEASE REPRESENT THE OFFICE
- FOR SCHEDULE

REMARKS:

For imp. & compliance.

[Handwritten signature]



3-15-17
D. No.

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Office of the Secretary
Elliptical Road, Diliman, Quezon City 1100
Philippines

June 7, 2018

MEMORANDUM ORDER

**TO : ALL REGIONAL EXECUTIVE DIRECTORS
DAF-ARMM REGIONAL SECRETARY**

**SUBJECT : PROVISION OF ADDITIONAL INCENTIVES TO BANNER PROGRAM
COORDINATORS WHO ARE ALSO DESIGNATED AS AFC
COORDINATORS**

The Department of Agriculture is the government agency responsible for the promotion of agricultural and fishery development by providing the policy framework, public investments, and support services needed for domestic and export-oriented business enterprises.

To fulfill this mandate, the Department should encourage people's participation in agricultural development through sectoral representation in agricultural policy-making bodies so that policies, plans, and programs of the Department are formulated and executed to satisfy their needs. For the agriculture and fisheries sector, people's participation in decision-making is being institutionalized through the agricultural and fishery councils (AFCs) which are private sector-led.

At the local level, the AFC coordinators, who are LGU-based employees, serve as the technical support to the AFCs to conduct consultations regarding their issues and concerns in the locality and take charge of the reportorial requirements.

In view of the above, you are hereby enjoined to allocate additional monthly incentives to Banner Program coordinators who are also designated as AFC coordinators. This will be based on the following rates:

Provincial AFC Coordinator
Municipal AFC Coordinator

P 1,500.00/month
P 1,000.00/month

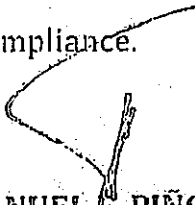
Granting of the additional incentive will be on a quarterly basis to start on the 3rd quarter of 2018 and onwards. Requirements for payment are as follows:

- The complete and timely submission of AFC deliverables; and
- The quarterly-based reports certified by the RAFC Executive Officer/RAFC Coordinator.

The additional incentive for the AFC Coordinators shall be charged under any of the DA RFO Banner Programs.

For the few full-time coordinators at the provincial and municipal levels, the provisions of Memorandum Order dated August 24, 2017 remain the same. The payment will also be based on the above requirements.

For compliance.



EMMANUEL C. PIÑOL

Secretary

DEPARTMENT OF AGRICULTURE
In replying pls. cite this code
For Signature: S-06-18-0096
Received : 05/11/2018 09:16 AM



Re public of the Philippines
 Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
 Apacible Hall, Department of Agriculture Compound,
 Elliptical Road, Diliman, Quezon City
 Tel. Nos.: 928-8751 to 65 locals 2601 to 2614

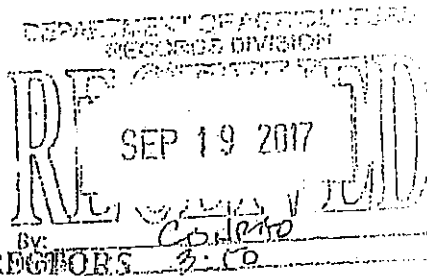
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DA Records 9/19

PDD-SMS-M-17-285

August 24, 2017

MEMORANDUM



TO : ALL REGIONAL EXECUTIVE DIRECTORS

SUBJECT : Inclusion of full-time Agricultural and Fishery Council (AFC) Coordinators in the provision of incentives under banner programs

In the DILG-DA Joint Memorandum Circular (JMC) No. 1, Series of 2016 issued on August 2, 2016 (copy attached), the extension of full support to the local AFCs as private sector partners in the implementation of local development policies and the participation of AFCs in the Local Development Council (LDC) was reiterated.

One of the provisions in the said JMC is the designation of full time AFC Coordinators at the provincial, city and municipality levels. In compliance with the said JMC, some the Local Government Units (LGUs) in the country have already designated a full-time coordinator. However, these coordinators were cancelled from the payroll for incentives under banner programs.

In view of the above, you are hereby directed to provide the incentive allowance of full-time AFC Coordinators to be charged under banner programs with the following rates:

Provincial AFC Coordinator	P 3,000.00/month
Municipal AFC Coordinator	P 2,500.00/month

The granting of incentive allowance shall be output based (i.e. complete and timely submission of AFC deliverables) on a quarterly basis starting May 2017. The Philippine Council for Agriculture and Fisheries (PCAF) shall provide the list of qualified recipients on a quarterly basis.

Further, you are enjoined to continuously advocate with the LGUs designation of full time AFC Coordinators to give ample assistance to the AFC activities.

For compliance:

EMMANUEL F. PINOL
 Secretary

DEPARTMENT OF AGRICULTURE
 In reply, pls. call this code:
 General Documents: OSEC-03-17-0990
 Received: 03/24/2017 01:34 PM

Local Issues/Concerns Raised and Resolved/for Action
For the Period of _____

REGION 2

Concerns/Issues Raised	Raised by	Date	Action/s taken/to be taken	Status (follow thru activities)

Prepared by:

Noted by:

P/MAFC Coordinator

P/MAFC Chairperson

2019 PAFC ACCOMPLISHMENT REPORT

PAFC (Province)

Date: _____

Name of PAFC Coordinator: _____

ACTIVITIES/PERFORMANCE INDICATORS	1ST QUARTER						2ND QUARTER					
	PHYSICAL TARGETS			PHYSICAL ACCOMPLISHMENTS			PHYSICAL TARGETS			PHYSICAL ACCOMPLISHMENTS		
	Jan	Feb	Mar	Total	Jan	Feb	Mar	Total	Apr	May	Jun	Total
No. of PAFC meeting facilitated (1)				3								
No. of targeted MAFC/CAFC meetings conducted				9				9				
- MAFC				1				1				
- MAFC				1				1				
- MAFC				1				1				
- MAFC				1				1				
- MAFC				1				1				
- MAFC				1				1				
- MAFC				1				1				
No. of policy recommendations/ resolutions endorsed				2				2				
No. of policy recommendations/ resolutions endorsed within 30 calendar days				2				2				
No. of policy recommendations/ resolutions adopted				1				1				
No. of local issues resolved				2				2				
No. of AFCs organized/reorganized				1								
No. of dialogues conducted				1								
No. of partnership agreements forged with CSOs				1								
Maintain/organize Sectoral Committees												
No. of Sectoral Committees maintained/organized												
Increase AFC Membership												
No. of additional members recruited in the AFC												

Submitted by: _____

Noted by: _____

Validated by: _____

Approved by: _____

PAFC Coordinator

PAFC Chairperson

REO/RAFC Coordinator

RAFC Chairperson

Note: Any unaccomplished targets from the previous quarters must be reported in the next quarter when accomplished.

2019 M/D/CAFC ACCOMPLISHMENT REPORT
M/D/CAFC (Municipality/District/City)

Name of M/D/CAFC Coordinator: _____

Date: _____

ACTIVITIES/PERFORMANCE INDICATORS	1ST QUARTER					2ND QUARTER							
	PHYSICAL TARGETS			PHYSICAL ACCOMPLISHMENTS		PHYSICAL TARGETS			PHYSICAL ACCOMPLISHMENTS				
	Jan	Feb	Mar	Total	Jan	Feb	Mar	Total	Jan	Feb	Mar	Total	
No. of M/D/CAFC meetings facilitated (1)				1									
No. of policy recommendations/ resolutions endorsed													
No. of policy recommendations/ resolutions endorsed within 30 calendar days													
No. of local issues resolved				1								1	
No. of dialogues conducted with LGUs, CSOs, etc.													
No. of partnership agreements forged with CSOs													

Submitted by: _____

Noted by: _____

Approved by: _____

Validated by: _____

M/D/CAFC Coordinator

PAFC Coordinator

PAFC Chairperson

REO/RAFC Coordinator

Note: Any unaccomplished targets from the previous quarters must be reported in the next quarter when accomplished.

2019 M/D/CAFC FINANCIAL REPORT ON MEETINGS CONDUCTED

M/D/CAFC (Municipality/District/City)
Date: _____

Name M/D/CAFC Coordinator: _____

		1ST QUARTER		2ND QUARTER	
Place and Date of Meeting	Expenses Incurred (php)	Remarks	Place and Date of Meeting	Expenses Incurred (php)	Remarks

Submitted by: _____ Noted by: _____ Approved by: _____ Validated by: _____

M/D/CAFC Coordinator

M/D/CAFC Chairperson

RAFC Chairperson

REO/RAFC Coordinator

- Note: Remarks can be any of the following:**
- Paid
 - Not yet paid
 - Payment being processed
 - Changed to PCAF Funds
 - Changed to other Fund Source
 - (Please specify source of funds)

List of AFC Coordinators

PROVINCE	NAME	POSITION	MUNICIPALITY	CONTACT NUMBER	Banner Program (Existing Incentive)					REMARKS
					Livestock	HVCDP	Rice	Corn	Fisheries	
Batanes	Nestor Doplito *	PAFC Coordinator								
Cagayan	Daniilo Benitez *	PAFC Coordinator				/				
Isabela	Arlene Castillo *	PAFC Coordinator					/			
Nueva Vizcaya	Norberto Butac *	PAFC Coordinator				/				
Quirino	Alfredo Agapito *	PAFC Coordinator					/			
Santiago City	Arcellie Umpig *	ICCAFC Coordinator				/				
Batanes	Jayson John D. Salvador	MAFC Coordinator	Basco	0939-198-0886	/					
Batanes	Florencia Pabilla	MAFC Coordinator	Ivana	0939-574-5769	/					
Batanes	Alejandro B. Camacho, Jr	MAFC Coordinator	Mahatao	09219571939						
Batanes	Pacita C. Ramos	MAFC Coordinator	Sabtang	09081150427	/					
Batanes	Lourdes Ruscel G. Montes	MAFC Coordinator	Itbayat	0921-677-9949						J.O.
Batanes	Florencia Jennifer O. Cobico	MAFC Coordinator	Uyugan	0908-669-7317					/	
Cagayan	Filipina C. Mordeno	MAFC Coordinator	Abulug	09064006356		/				
Cagayan	Eusebio P. Manuel	MAFC Coordinator	Alcala	0917-8088-511		/				
Cagayan	Roselyn Narag	MAFC Coordinator	Amulung	0917-518-4745						
Cagayan	Maries L. Robinion	MAFC Coordinator	Apami	09359041570						
Cagayan	Benima Tacla	MAFC Coordinator	Baggao							
Cagayan	Manuela A. Agraba	MAFC Coordinator	Ballesteros	0917-618-1373						
Cagayan	Girlie P. Catulin *	MAFC Coordinator	Claveria	09106550953		/				
Cagayan	Merly Gacuan	MAFC Coordinator	Enrile	0936-153-4241						J.O.
Cagayan	Leoncia Marcos	MAFC Coordinator	Gattaran							
Cagayan	Norie Jel Guzman *	MAFC Coordinator	Gonzaga	09061031186				/		
Cagayan	Glenda Panaligan	MAFC Coordinator	Lallo	09052717538		/				
Cagayan	Carmelita Rivera	MAFC Coordinator	Lasam	0936-6172-979		/				
Cagayan	Lourdes Glenda Mappatao	MAFC Coordinator	Penablanca							
Cagayan	Editha A. Casibang *	MAFC Coordinator	Piat	0935-285-9187		/				
Cagayan	Lorraine T. Sibal	MAFC Coordinator	Rizal	0906-573-6292						
Cagayan	Ma. Shalimar C. Domingo *	MAFC Coordinator	Sanchez Mira	0905-478-5295						
Cagayan	Norma Brandes	MAFC Coordinator	Solana							
Cagayan	John Mar Alibania	MAFC Coordinator	Sta. Ana							
Cagayan	Jimmy Soliven Jr.	MAFC Coordinator	Sta. Teresita							
Cagayan	Eddie C. Tapecc *	MAFC Coordinator	Sta. Praxedes							
Cagayan	Charebel T. Uy	MAFC Coordinator	Sto. Nino	0917-3157106						
Cagayan	Petra Delos Santos	MAFC Coordinator	Tuao	0927-510-5010						
Cagayan	Melisen Manvelles	MAFC Coordinator	Tuguegarao City	09351204675				/		

NOTE :

PROVINCE	NAME	POSITION	MUNICIPALITY	CONTACT NUMBER	Banner Program (Existing Incentive)					REMARKS
					Livestock	HVCDP	Rice	Corn	Fisheries	
Isabela	Loreto S. Soriano	MAFC Coordinator	Alicia							
Isabela	Mark Joseph Borja	MAFC Coordinator	Echague	0915-915-2105						J.O.
Isabela	Pabito Guloy *	MAFC Coordinator	Cabatuan			/				
Isabela	Dick F. Sumawang	MAFC Coordinator	San Guillermo	09051293371		/				
Isabela	Jose G. Mariano Jr. *	MAFC Coordinator	Luna	0905-682-4333		/				
Isabela	Elizabeth Betriolo	MAFC Coordinator	San Mateo	0936-8324-188						
Isabela	Melvin Cadaoas	MAFC Coordinator	Ramon	09263661006						J.O.
Isabela	Magieyn M. Lovena	MAFC Coordinator	Reina Mercedes	0906-6136075						J.O.
Isabela	Joseph Silverio *	MAFC Coordinator	Angadanan							
Isabela	Anna Marie Dalere *	MAFC Coordinator	Quezon	09355638821					/	
Isabela	Leo M. Balabbo, Sr.	MAFC Chairperson	San Pablo							
Isabela	Mary Rose Cabalonga	MAFC Coordinator	Tumauini							
Isabela	Fernando P. Galamgam *	MAFC Coordinator	Mallig	0977-837-2630		/				
Isabela	Flerida Ruth Baguistan *	MAFC Coordinator	San Manuel	0975-908-3121						J.O. <i>Permanently</i>
Nueva Vizcaya	Gomer Carbonel *	MAFC Coordinator	Diadi	09366510441		/				
Nueva Vizcaya	Jilbert Pascua	MAFC Coordinator	Bagabag	09059027377		/				
Nueva Vizcaya	Lilibeth J. Gavina *	MAFC Coordinator	Villaverde	09052519281		/				
Nueva Vizcaya	Julie Sarmiento *	MAFC Coordinator	Solano	09178949845		/	*			
Nueva Vizcaya	Catherine Ancheta *	MAFC Coordinator	Quezon	09973940590		/				
Nueva Vizcaya	Jemarie C. Bahatan *	MAFC Coordinator	Bayombong	09068611207		/				
Nueva Vizcaya	Halawad Maddawat	MAFC Coordinator	Ambaguio	09061537431		/				
Nueva Vizcaya	Teresita Tucay (RD)	MAFC Coordinator	Bambang	0917-310-1649		/				
Nueva Vizcaya	Eduardo P. Lamsis	MAFC Coordinator	Kasibu	0926-403-3281		/				
Nueva Vizcaya	Raylene Gale Agbantog *	MAFC Coordinator	Dupax del Norte	0905-164-5678/ 0905-940-8359		/				
Nueva Vizcaya	Romeo U. Lumanga *	MAFC Coordinator	Dupax del Sur			/				
Nueva Vizcaya	Ma. Lita Gaboy *	MAFC Coordinator	Aritao	0927-972-1824		/				
Nueva Vizcaya	Elaine Intan *	MAFC Coordinator	Kayapa	0947-414-5939		/				
Nueva Vizcaya	Charity Casem *	MAFC Coordinator	Sta. Fe	0917-533-6775		/				
Quirino	Virgilio Calip *	MAFC Coordinator	Diffun	0905-909-7049					/	
Quirino	Riovic Geron *	MAFC Coordinator	Cabarroguis	0936-394-2822		/				
Quirino	Rollie P. Acosta	MAFC Coordinator	Saguday							
Quirino	Robert M. Soliven *	MAFC Coordinator	Maddela	0920-870-5988		/				
Quirino	Melanie Bareng *	MAFC Coordinator	Aglipay	0975-702-0075					/	
Quirino	Jocelyn C. Ackangan *	MAFC Coordinator	Nagtipunan	09056535164		/				

NOTE: * - with Special Order