



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office No. 02  
Diversion Road, San Gabriel  
Tuguegarao City, Cagayan 3500

DARFO2.FOD-NRP.65-2

September 25, 2023

**SPECIAL ORDER**

No. 307  
Series of 2023

**Subject: DESIGNATION OF MUNICIPAL LOCAL GOVERNMENT UNITS STAFF TO IMPLEMENT THE RICE PROGRAM**

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Pursuant to the Memorandum of Agreement executed between the Department of Agriculture Regional Field Office No. 02 (DA RFO 02) and the Municipal Local Government Units (MLGUs), **MR. JERICO O. ARSENIO, OIC Municipal Agriculturist** of the municipality of Dupax del Norte, Nueva Vizcaya, is hereby designated to work under the Rice Program of DA RFO 02.

As an OIC Municipal Agriculturist, **Mr. Arsenio** shall perform the duties and responsibilities inherent to his designation, which include but are not limited to the following:

1. Prepare and submit a Rice Industry Development Plan as a basis for program implementation in the province;
2. Supervise the distribution of agricultural inputs to farmers, and submit weekly status reports of distribution and its masterlist of farmer-beneficiaries with accomplished client satisfaction feedback forms to DA RFO 02;
3. Supervise the profiling, registration and updating of farmer records in the Registry System for Basic Sectors in Agriculture (RSBSA);
4. Promote appropriate agricultural technologies to farmers either through technical briefing, seminars or training;
5. Supervise the conduct of technology demonstration on rice-based farming systems;
6. Facilitate the grouping of farmers into clusters, and strengthening of farmer cooperatives and associations in the assigned barangay;
7. Coordinate with other National Government Agencies for the development of the local rice industry;
8. Supervise and monitor the conduct of pest and disease surveillance, early warning and control in the province;
9. Facilitate and encourage farmers in applying for crop insurance, and non-crop agricultural insurance to the Philippine Crop Insurance Corporation, and facilitate claiming of indemnification; and
10. Submit accomplishment report, planting, harvesting report, standing crop and damage report as the need arises to DA RFO 02.

Relative to this, **Mr. Arsenio** shall be entitled to an incentive allowance based on the guidelines formulated by the Department of Agriculture Central Office.

This shall take effect on September 25, 2023. All orders inconsistent herewith are deemed revoked.

**ROSEMARY G. AQUINO**

OIC, Regional Executive Director

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