



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 02
 Diversion Road, San Gabriel
 Tuguegarao City, Cagayan 3500

October 4, 2022

SPECIAL ORDER

No. 300

Series of 2022

Subject: DESIGNATION OF PROVINCIAL LOCAL GOVERNMENT UNITS STAFF TO IMPLEMENT THE RICE PROGRAM

Pursuant to the Memorandum of Agreement executed between the Department of Agriculture Regional Field Office No. 02 (DA RFO 02) and the Provincial Local Government Units (PLGUs), **MR. NORBETO B. BUTAC, Provincial Rice Focal Person** of the province of Nueva Vizcaya is hereby designated to work under Rice Program of DA RFO 02 to replace **Mr. Ramon E. Sagadraca** who retired from service.

As a Provincial Rice Focal Person, **Mr. Butac** shall perform the duties and responsibilities inherent to his designation but are not limited to the following:

1. Review the Rice Industry Development Plan as a basis for program implementation in the province;
2. Assist in the supervision on the distribution of agricultural inputs to farmers;
3. Facilitate and encourage farmers in profiling, registration and updating of farmer records in the Registry System for Basic Sectors in Agriculture (RSBSA);
4. Promote appropriate agricultural technologies to farmers either through technical briefing, seminars, or trainings;
5. Assist in the supervision in the conduct of technology demonstration on rice-based farming systems;
6. Assist in the supervision of the grouping of farmers into clusters, and strengthening of farmer cooperatives and associations in the different municipalities;
7. Coordinate with other National Government Agencies for the development of the local rice industry;
8. Assist in the supervision and monitoring of the conduct of pests and disease surveillance, early warning and control in the different municipalities;
9. Facilitate and encourage farmers in applying crop insurance, and non-crop agricultural insurance to the Philippine Crop Insurance Corporation, and facilitate claiming of indemnification; and
10. Review accomplishment report, planting, harvesting report, standing crop, and damage report as the need arises to DA RFO 02.

Relative to this, **Mr. Butac** shall be entitled to incentive allowance based on the guidelines formulated by the Department of Agriculture Central Office.

This shall take effect retroactively on July 5, 2022. All orders inconsistent herewith are deemed revoked.


NARCISO A. EDILLO, M. A. Ed.
 Regional Executive Director