



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**Regional Field Office No. 02**  
Tuguegarao City, Cagayan 3500  
Tel. Nos. (078) 844-1324/1312 Fax Nos: (078) 844-1031/846-9131  
**HVCDP** Tel./Fax No. (078) 846 - 3379

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August 15, 2017

**SPECIAL ORDER No. 115**  
Series of 2017



**SUBJECT: DESIGNATION OF MUNICIPAL LOCAL GOVERNMENT UNIT (MLGU) STAFF TO SUPERVISE THE IMPLEMENTATION OF HIGH VALUE CROPS DEVELOPMENT PROGRAM (HVCDP)**

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In the best interest of service and pursuant to the Memorandum of Agreement executed between the Department of Agriculture – Regional Field Office No. 02 (DA-RFO 02) and the Provincial Local Government Unit (PLGU), **Ms. Nora B. Cedillo, Utility Worker of Municipal Local Government Unit Staff – Jones, Isabela** is hereby designated to work under the **High Value Crops Development Program (HVCDP)** of the DA-RFO 02.

As such, she shall be entitled to incentive allowance based on the guidelines formulated by the Department of Agriculture – Central Office.

This order shall take effect on August 2017 and shall remain enforced until revoked.

  
**NARCISO A. EDILLO, MA.Ed.**  
Regional Executive Director 



# ROUTING SLIP

DATE : August 15, 2017

TO : ↳ RTO Robert



Republic of the Philippines  
Province of Isabela  
**MUNICIPALITY OF JONES**  
Municipal Office

**MUNICIPAL AGRICULTURIST**

*Well*  
*For your information*  
*Thank*  
*RTO*

- \_\_\_\_\_ ENT
- \_\_\_\_\_ ORITY
- \_\_\_\_\_ INDER
- \_\_\_\_\_ US DISCUSS
- \_\_\_\_\_ SCHEDULE
- \_\_\_\_\_ ASE ATTEND
- \_\_\_\_\_ ASE REPRESENT
- \_\_\_\_\_ IE OFFICE

RECEIVED 33  
**ORED**  
 By: Perdy  
 Date: 8/9/17

*... cases of qualified  
for incentives under HVEC.*  
*[Signature]*

**RA B. CEDILLO** of the Office of the Municipal Personnel working in **HVCDP Program** of the Office No. 02, Tuguegao City, Cagayan.

Thank you.

Very truly yours,

*[Signature]*  
**FLORANTE D. LEANO, JR.**  
*Municipal Agriculturist*

Noted:

*[Signature]*  
**HON. LETICIA T. SEBASTIAN**  
*Municipal Mayor*



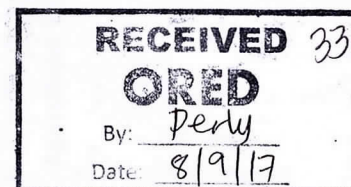
Republic of the Philippines  
Province of Isabela  
**MUNICIPALITY OF JONES**

oOo



**OFFICE OF THE MUNICIPAL AGRICULTURIST**

**DIR. NARCISO A. EDILLO, MAEd**  
*Regional Executive Director*  
*Department of Agriculture*  
*Regional Field Office No. 02*  
*Tuguegarao City, Cagayan*



Sir:

Greetings!

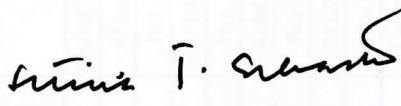
May we request you to include **MS. NORA B. CEDILLO** of the Office of the Municipal Agriculturist, Jones, Isabela in the list of personnel working in **HVCDP Program** of the Department of Agriculture, Regional Field Office No. 02, Tuguegarao City, Cagayan.

Thank you.

Very truly yours,

  
**FLORANTE D. LEANO, JR.**  
*Municipal Agriculturist*

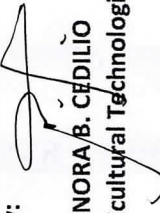
Noted:

  
**HON. LETICIA T. SEBASTIAN**  
*Municipal Mayor*

LGU AEW ACTION PLAN  
MUNICIPALITY OF JONES

COMMODITY	PROGRAMS/ACTIVITIES	TARGET															
		JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC				
1. VEGETABLES	Assist/ Supervised and monitored the following:																
	- Area Planted ( ha.)	0.5	0.2			0.5	1	0.25	0.25						0.5	1	
	- No. of Farmers	20	15			10	50	15	20						25	50	
	- Area Planted (ha.)	0.2	0.1			0.5	0.5	0.25	0.25						0.5	0.5	
	- No. of Farmers	25	15			20	25	20	25						50	50	
*AMPALAYA	- Area Planted (ha.)						0.5	0.25							0.5		
	- No. of Farmers						5	4							5		
	- Area Planted (ha.)					0.5	1	0.5						0.5	1		
*LEGUMES	- No. of Farmers					20	40	25						10	25		
	- Farmers Field School			1				1									
	- Area Planted					2	2										
2. CACAO	- No. of Farmers					10	10										
	- Area harvested												2	2			
	- No. of Farmers												5	5			
	- Field Visit		4	2	5	8	8	8	6	4	5	4	5	4	6	6	
	- Farmers Visit		5	4	5	8	8	8	10	10	6	4	6	4	8	8	

Prepared by:

  
NORA B. CEDILIO  
Agricultural Technologist

Noted:   
FLORANTE D. LEAÑO, JR.  
Municipal Agriculturist

Republic of the Philippines  
**LOCAL GOVERNMENT UNIT OF JONES**  
Agency  
**ISABELA**

Ginoong/Gng./Bb. **NORA B. CEDILLO** ng **Barangay San Vicente, Jones, Isabela** :  
Mr./Mrs./Ms

Kayo ay nahirang na **UTILITY WORKER SG-1/1** na  
You are hereby appointed as

may katayuang **PERMANENT** sa **OFFICE OF THE MUNICIPAL MAYOR-SLAUGHTERHOUSE,** sa  
with a (Status) at the **LGU, JONES, ISABELA** (Agency)

pasahod na **ONE HUNDRED SEVEN THOUSAND SEVEN HUNDRED NINETY SIX** piso.  
(PHP107,796.00) PESOS  
with a compensation rate of (pesos per annum)

ito ay magkakabisa sa petsa ng pagganap ng tungkulin subalit di aaga sa petsa ng pagpirma ng  
The effectivity date of this appointment shall be the date of assumption by the appointee but not earlier than the date of issuance of

puno ng tanggapan o appointing authority.  
the appointment which is the date of the signing of the appointing authority.

Ang appointment na ito ay **RE-EMPLOYMENT** bilang kapalit ni  
This appointment is (Original, Promotion, etc.) vice

**DANIEL M. MIGUEL** na **RETIRED APRIL 10, 2017** at ayon sa Plantilya  
who (Transferred, Retired, etc.) and in accordance with Plantilla

Aytem Bilang **1.29** Pahina **6**  
Item No. Page

Sumasainyo,  
Very truly yours,

  
**HON. LETICIA T. SEBASTIAN**

Municipal Mayor  
Puno ng Tanggapan  
Head of Agency

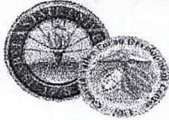
**Ika-1 ng Hunyo, 2017**

Petsa ng Pagpirma  
Date of Signing

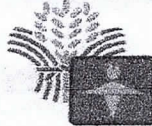
**CERTIFICATION**

This is to certify that the Local Government Unit, Jones, Isabela, is an Accredited Agency to take final action for all levels of positions in the Career and Non-Career Services pursuant to CSC Resolution No. 082061 dated November 10, 2008.

  
**LUISA LINDA GALLARDO-JUAN**  
Municipal Human Resource Management Officer



Republic of the Philippines  
**ISABELA STATE UNIVERSITY**  
**CAGAYAN VALLEY CACAO**  
**DEVELOPMENT CENTER**  
Echague, Isabela



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
**REGIONAL TRAINING CENTER, REGION II**  
San Mateo and Cabagan, Isabela

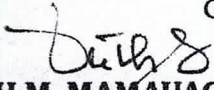
# Certificate of Training

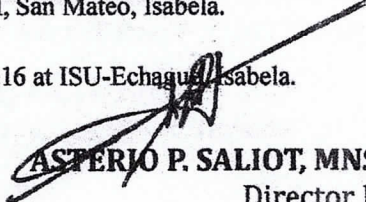
is granted to

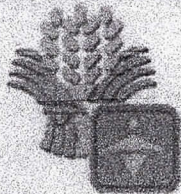
## Nora B. Cedillo

for having satisfactory completed the  
**Season-long Training of Trainers on Good Agricultural Practices (GAP) for Cacao Production**  
**and Processing with Food Safety and Quality Management**  
held on November 23, 2015- May 3, 2016  
at ATI-RTC, Region II, San Mateo, Isabela.

Given this 3<sup>rd</sup> day of May 2016 at ISU-Echague, Isabela.

  
**ALETH M. MAMAUAG, Ph.D.**  
ISU President

  
**ASTERIO P. SALIOT, MNSA, PhD, CESO III**  
Director IV



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
Elliptical Road, Diliman, Quezon City



awards this

**CERTIFICATE OF TRAINING**

to

**NORA B. CEDILLO**

*for having satisfactorily completed the*  
**SEASON-LONG TRAINING OF TRAINERS ON VEGETABLE PRODUCTION FOR**  
**AGRICULTURAL EXTENSION WORKERS (AEWS) OF REGION 2**  
*conducted on May 7 to August 17, 2012 at ATI-RTC Region 2, San Mateo, Isabela.*

*Given this 17<sup>th</sup> day of August 2012 at*  
*Malasin Gymnasium, Malasin, San Mateo, Isabela.*

  
**ASTERIO P. SALIOT**  
Director IV