



July 17, 2023

SPECIAL ORDER

No. 232

Series of 2023

**Subject: DESIGNATION OF PROVINCIAL LOCAL GOVERNMENT UNIT STAFF TO ASSIST
IN THE IMPLEMENTATION OF RICE PROGRAM**

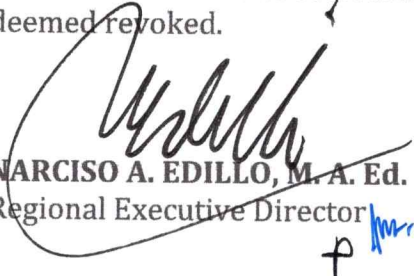
Pursuant to the Memorandum of Agreement executed between the Department of Agriculture Regional Field Office No. 02 (DA RFO 02) and the Provincial Local Government Units (PLGUs), **ENGR. JEREMY B. COLLADO, Agriculturist II** of the Provincial Agricultural Office of Nueva Vizcaya, is hereby designated to work under the Rice Program of DA RFO 02.

As an Agriculturist II, **Engr. Collado** shall perform the duties and responsibilities inherent to his designation, which include but are not limited to the following:

1. Assist in the distribution of farm inputs to farmers in the assigned barangay, and facilitate the submission of the masterlists of farmer beneficiaries with accomplished client satisfaction feedback forms to DA RFO 02;
2. Conduct profiling, registration and updating of farmer records in the Registry System for Basic Sectors in Agriculture (RSBSA);
3. Promote appropriate agricultural technologies to farmers either through technical briefing, seminar or training;
4. Conduct technology demonstration on rice-based farming systems;
5. Facilitate the grouping of farmers into clusters, and strengthening of farmer cooperatives and associations in the assigned barangay;
6. Coordinate with other National Government Agencies for the development of the local rice industry;
7. Conduct pest and disease surveillance, early warning and control in the assigned barangay;
8. Assist farmers in applying for and claiming crop insurance to the Philippine Crop Insurance Corporation;
9. Prepare and submit monthly accomplishment report, planting and harvesting report, and damage report in case of natural calamity to DA RFO 02; and
10. Do other related tasks as deemed necessary.

Relative to this, **Engr. Collado** shall be entitled to an incentive allowance based on the guidelines formulated by the Department of Agriculture Central Office.

This shall take effect retroactively on July 3, 2023. All orders inconsistent herewith are deemed revoked.


NARCISO A. EDILLO, M.A. Ed.
Regional Executive Director