



Republic of the Philippines  
**REGIONAL FIELD OFFICE NO. 02**  
Diversion Road, San Gabriel  
Tuguegarao City, Cagayan 3500

DA-RFO2.FOD-NCP.65-2

March 30, 2023

**SPECIAL ORDER**

No. 134

Series of 2023

Subject: **DESIGNATION OF MR. JAMES HARISON L. RAFANAN AS CORN TECHNICIAN TO ASSIST IN THE IMPLEMENTATION OF THE CORN PROGRAM IN THE MUNICIPALITY OF JONES, ISABELA**

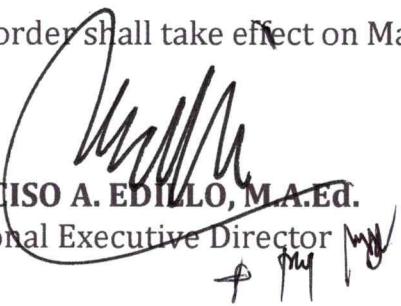
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Pursuant to the Memorandum of Agreement (MOA) entered into by and between the Department of Agriculture Regional Field Office No. 02 (DA RFO 02) and the Municipal Local Government Unit (MLGU), **MR. JAMES HARISON L. RAFANAN** is hereby designated as Corn Technician to assist in the implementation of the Corn Program in the municipality of Jones, Isabela.

As such, **Mr. Rafanan** shall assist in the implementation of various programs/projects under the Corn Program in the said municipality.

Likewise, he shall be entitled to incentive allowance based on the guidelines formulated by this office.

This order shall take effect on March 2023.

  
**NARCISO A. EDILLO, M.A.Ed.**  
Regional Executive Director



Republic of the Philippines  
Province of Isabela  
MUNICIPALITY OF JONES

**OFFICE OF THE MUNICIPAL AGRICULTURIST**

April 03, 2023

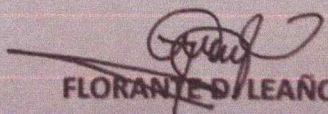
**CERTIFICATION**

THIS IS TO CERTIFY THAT MR. JAMES HARISON L. RAFANAN, single a bonafide resident of Barangay Minuri, Jones, Isabela is employed as Agricultural Technologist on March 1, 2023 as regular.

This is to certify further that MR. RAFANAN has work under corn program starting on July, 2019 to date.

This certification is issued upon the request of the above-named person for his incentive requirements.

Given this 3<sup>rd</sup> day of April, 2023 at Jones, Isabela.

  
FLORANTE D. LEAÑO, JR.  
Municipal Agriculturist



CS Form No. 33-B  
Revised 2018


(Stamp of Date of Receipt)

Republic of the Philippines  
Province of Isabela  
MUNICIPALITY OF JONESMr./Mrs./ Ms.: JAMES HARISON L. RAFANANYou are hereby appointed as AGRICULTURAL TECHNOLOGIST (SG/JG/PG 10/1,  
(Position Title)under Permanent status at the Office of the Municipal Agriculturist  
(Permanent, Temporary, etc.) (Office/Department/Unit)with a compensation rate of TWENTY THOUSAND EIGHT HUNDRED FIFTY EIGHTH (P 20,858.00)  
pesos per month.The nature of this appointment is ORIGINAL vice \_\_\_\_\_  
(Original, Promotion, etc.)VACANT, who N/A with Plantilla Item No. 18.07  
(Transferred, Retired, etc.)Page 35

This appointment shall take effect on the date of signing by the appointing officer/authority.

*\*Appointee shall undergo probationary period of six (6) months from the date of assumption to duty*

Very truly yours,

  
HON. NHEL C. MONTANO, CPA  
Appointing Officer/AuthorityMarch 1, 2023  
Date of SigningAccredited/Deregulated Pursuant to  
CSC Resolution No. 1201336 s. 2012  
dated September 11, 2012

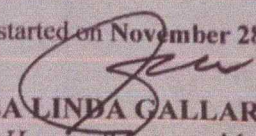
DRY SEAL



### Certification

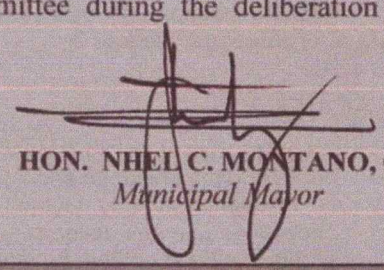
This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24 s. 2017 as amended, have been complied with, reviewed and found to be in order.

The position was published at CSC Bulletin of Vacant Positions from **November 11 to November 26, 2022** and posted in **Municipal Building Lobby, Public Market, and PGBICH Hospital Lobby from November 11, 2022 to November 26, 2022** in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on **November 28/2022**.

  
**LUISA LINDA GALLARDO-JUAN**  
Municipal Human Resource Management Officer

### Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on **February 17, 2023**.

  
**HON. NHEL C. MONTANO, CPA**  
Municipal Mayor

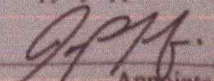
### CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of MARCH, 2023			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

### Acknowledgement

Original Copy - for the Appointee  
Original Copy - for the Civil Service Commission  
Original Copy - for the Agency

Received original/photocopy of appointment on \_\_\_\_\_

  
Appointee





# ISABELA STATE UNIVERSITY

Echague, Isabela

## Official Transcript of Records

Name: **RAFANAN, JAMES HARISON LLAMELO**

Home Address: **Minuri, Jones, Isabela**

Date of Admission: **First Semester, 2014-2015**

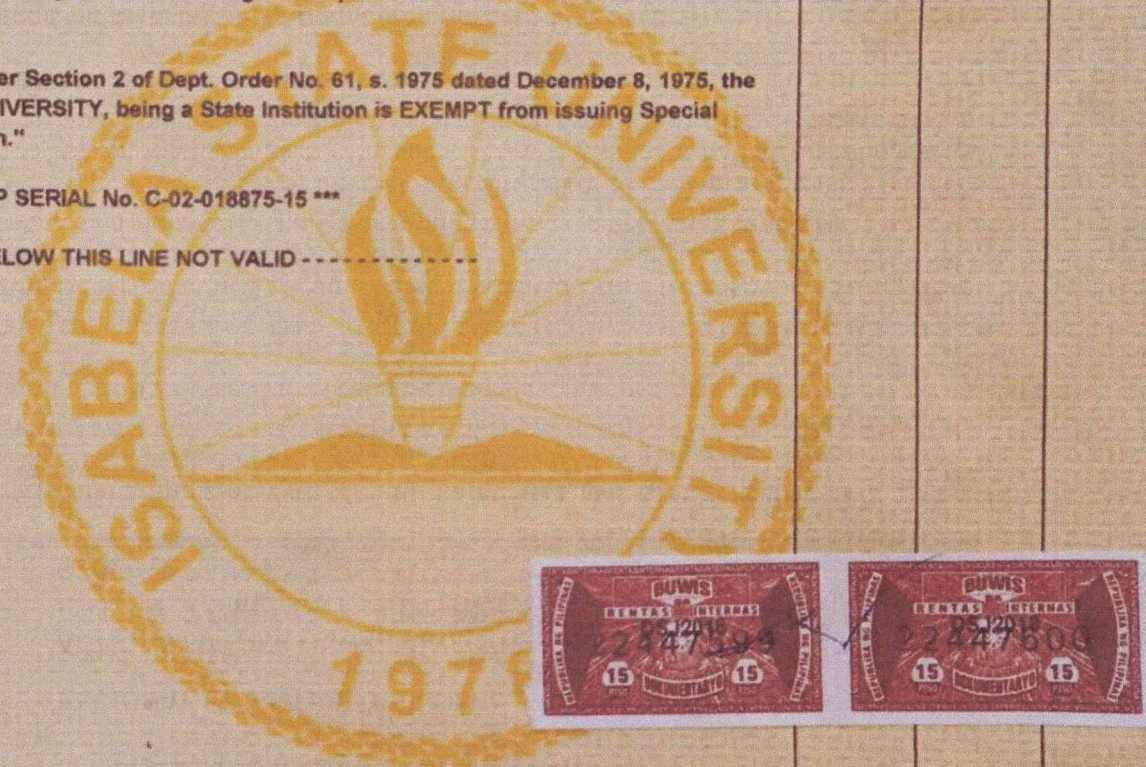
Entrance Data: **DepEd Form 137-A**

Degree: **Bachelor of Science in Animal Husbandry**

Date of Graduation: **June 6, 2019**

Major: **x-x-x-x-x-x-x-x-x**

Date of Birth: **April 3, 1997**

COURSE NO.	DESCRIPTIVE TITLE OF THE COURSE	GRADES		CREDITS
		FINAL	RE-EXAM	
AG EXT 30	Agricultural Extension and Communication	2.00		3
ELECT 2(BSAH)	Pasture and Forage Crops Production	2.50		3
ABM 50A	Farm Bookkeeping and Accounting	2.50		3
PHILOS 13A	Professional Ethics and Laws	1.75		3
ELECT 3(BSAH)	Slaughter, Meat Evaluation and Processing	2.00		3
Graduated with the degree of Bachelor of Science in Animal Husbandry on June 6, 2019. Approved by the Board of Regents as per Resolution No. 227 s. 2019 dated June 27, 2019.				
NOTE: "As per Section 2 of Dept. Order No. 61, s. 1975 dated December 8, 1975, the ISABELA STATE UNIVERSITY, being a State Institution is EXEMPT from issuing Special Order for Graduation."				
*** NSTP SERIAL No. C-02-018875-15 ***				
----- ENTRY BELOW THIS LINE NOT VALID -----				
				

REMARKS: **Granted Honorable Dismissal Effective September 12, 2019.**

Page 3 of 3

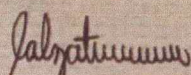
**GRADING SYSTEM:** Undergraduate: 1.00=98-100; 1.25=95-97; 1.5=92-94; 1.75=89-91; 2.0=86-88; 2.25=83-85; 2.5=80-82; 2.75=77-79; 3.0=75-76; 5.00 below 74 (Failure); Inc. Requirements not fully met; Graduate: 1.00-Excellent; 1.25-Very Satisfactory; 1.5-Satisfactory; 1.75 Fairly Satisfactory; 2.00-Good; 2.25-Fairly Good; 2.5-Fair; 2.75-Below Fair; 3.00-Passed; 5.00-Failed; D.-Dropped.

**CREDITS:** One unit is one hour lecture or recitation each week for the period of a complete semester or the equivalent thereof in laboratory, field or shop work credited at the rate of one unit for each three hour period.

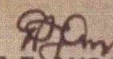
**NOTE:** This transcript is valid only when it bears the dry seal of the University and the original signatures in ink of the signatories below. Any erasures or alterations made on this copy renders the whole transcript invalid.

**NOT VALID WITHOUT THE UNIVERSITY SEAL.**

Prepared by:

  
**NIXON G. ALZATE**  
Administrative Aide I

  
**AMBROCIA A. GAFFUD, Ph.D.**  
Registrar IV

  
**EDITHA F. AUSA, Ph.D.**  
VP for Academic and Related Affairs





# ISABELA STATE UNIVERSITY

Echague, Isabela

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Date of Graduation: **June 6, 2019**

Major: **x-x-x-x-x-x-x-x-x**

Date of Birth: **April 3, 1997**

COURSE NO.	DESCRIPTIVE TITLE OF THE COURSE	GRADES		CREDITS
		FINAL	RE-EXAM	
<b>First Semester, 2016-2017</b>				
ENG 14	Speech and Oral Communication	1.25		3
BIO 12	General Biology	2.75		3
COMP SCI 12A	Computer Education Including Software Application	2.75		3
STAT 12	Elementary Statistics	2.25		3
<b>Second Semester, 2016-2017</b>				
ANI SCI 30	Introduction to Animal Science	2.75		3
CROP SCI 30	Principles of Crop Production	2.25		3
ENG 16A	Technical Writing and Reporting in the Discipline	2.50		3
<b>Midyear, 2017</b>				
ANI SCI 31	Introduction to Poultry and Livestock Production	1.75		3
ELECTIVE 1 (BSAH)	Diseases and Parasites of Livestock and Poultry	2.50		3
<b>First Semester, 2017-2018</b>				
ANI SCI 56	Poultry Production	2.75		3
SOILS 30	Principles of Soil Science	2.25		3
ANI HUS 50	Livestock Buildings	1.75		2
CROP PROT 30	Principles of Crop Protection	2.00		3
BIO 31	Microbiology	2.75		3
ANI HUS 51	Anatomy and Physiology of Farm Animals	2.25		3
CHEM 18	Biochemistry	2.25		3
<b>Second Semester, 2017-2018</b>				
ANI SCI 33	Principles of Animal Nutrition	INC	3.00	3
ANI HUS 53	Goat and Sheep Production	INC	2.00	3
ANI SCI 57	Swine Production	1.75		3
ANI SCI 55	Animal Climatology	2.75		3
ANI HUS 54	Dairy Production and Milk Processing	INC	3.00	3
ANI HUS 52	Beef, Cattle and Carabao Production	2.50		3
ANI HUS 55	Genetics and Animal Breeding	INC	3.00	3
<b>Midyear, 2018</b>				
CROP SCI 31	Fundamentals of Horticulture	2.50		3
ANI SCI 35	General Pharmacology	INC	3.00	3
<b>First Semester, 2018-2019</b>				
ANI HUS 100	Field Practice	1.00		6
<b>Second Semester, 2018-2019</b>				
CROP PROT 51	Applied Crop Protection Technologies	3.00		3
ANI HUS 99	Seminar	1.50		1

Page 2 of 3

**GRADING SYSTEM:** Undergraduate: 1.00=98-100; 1.25=95-97; 1.5=92-94; 1.75=89-91; 2.0=86-88; 2.25=83-85; 2.5=80-82; 2.75=77-79; 3.0=75-76; 5.00 below 74 (Failure); Inc. Requirements not fully met. Graduate: 1.00-Excellent; 1.25-Very Satisfactory; 1.5-Satisfactory; 1.75 Fairly Satisfactory; 2.00-Good; 2.25-Fairly Good; 2.5-Fair; 2.75-Below Fair; 3.00-Passed; 5.00-Failed; D-Dropped.

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Registrar IV

**EDITHA F. AUSA, Ph.D.**  
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COURSE NO.		DESCRIPTIVE TITLE OF THE COURSE	GRADES		CREDITS
			FINAL	RE-EXAM	
<b>First Semester, 2014-2015</b>					
SOC SCI	11	General Psychology	2.50		3
ENG	11	Study and Thinking Skills	2.25		3
FIL	15	Komunikasyon sa Akademikong Filipino	1.75		3
SOC SCI	12	Society and Culture including Family Planning, Population Education, Rural Society and Institutions, Drug Addiction and Prevention and STD/HIV Diseases	2.25		3
DRAWING	11B	Engineering Drawing	INC	5.00	0
MATH	13	College Algebra	INC		-
MATH	16	Plane and Spherical Trigonometry	INC	5.00	0
PE	11	Physical Fitness	2.25		2
NSTP	11	National Service Training Program	INC	2.25	(3)
<b>Second Semester, 2014-2015</b>					
FIL	16	Pagbasa at Pagsulat Tungo sa Pananaliksik	1.75		3
CHEM	15	General, Inorganic and Introduction to Organic Chemistry	2.00		5
COMP SCI	11	Fundamentals of Electronics Data Processing	1.75		3
ENG	13B	Communication Arts and Skills 2	2.00		3
PE	12	Rhythmic Activities	2.00		2
NSTP	12	National Service Training Program	1.75		(3)
<b>First Semester, 2015-2016</b>					
LIT	11	Philippine Literature	2.00		3
MATH	13	College Algebra	2.25		3
SOC SCI	14	Political Science with Philippine Politics, History and Constitution Including Election Laws	2.75		3
HUM	11	Introduction to Humanities	1.75		3
SOC SCI	13	Philippine History	2.25		3
PHILOS	11	Fundamentals of Logic and Critical Thinking	2.25		3
PE	13	Individual/Dual Sports/Games	2.00		2
<b>Second Semester, 2015-2016</b>					
MATH	15	Plane Trigonometry	3.00		3
SOC SCI	16	Life and Works of Rizal	2.25		3
CHEM	16	Organic Chemistry	2.25		3
PHYSICS	11	General Physics	INC	3.00	3
SOC SCI	15	General Economics with Land Reform and Taxation, Cooperative, Entrepreneurship and Work Ethics including Current Issues	2.25		3
PE	14	Team Sports/Games	2.00		2

Page 1 of 3

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Registrar IV

**EDITHA F. AUSA, Ph.D.**  
VP for Academic and Related Affairs



# Isabela State University

Echague, Isabela



To all men to whom these presents may come:

**GR E T J N S**

Be it known that the Board of Regents by authority of the Republic of the Philippines and on recommendation of the University Academic Council, has conferred upon

**James Marison L. Rafanan**

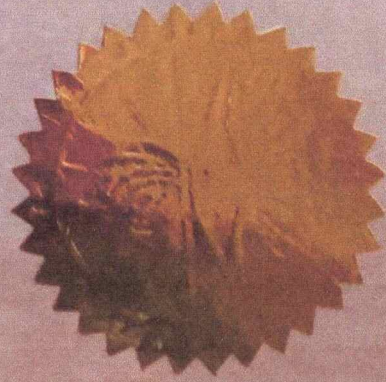
who has fulfilled all the requirements therefore the degree of

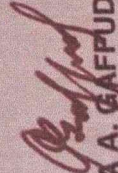
**Bachelor of Science in Animal Husbandry**

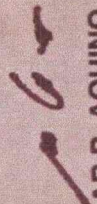
with all the rights, honors, privileges, as well as the obligations and responsibilities thereunto appertaining.

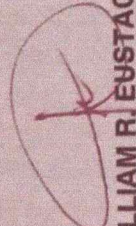
In testimony whereof, the seal of the University and the signatures of the Registrar, the Executive Officer and the University President are hereunto affixed.

Given at Echague, Isabela, Philippines this 6<sup>th</sup> day of June  
in the year of our Lord Two Thousand Nineteen.



  
**AMBROCIO A. GAFFUD, Ph.D.**  
Registrar

  
**RICMAR P. AQUINO, Ph.D.**  
University President

  
**WILLIAM R. EUSTAQUIO, Ph.D.**  
Executive Officer





Republic of the Philippines  
Department of Agriculture  
BUREAU OF PLANT INDUSTRY  
Manila




*Certificate of Appreciation*  
awarded to

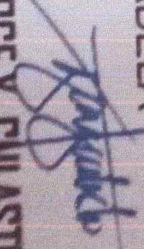
**JAMES HARRISON L. RAFAANAN**

for successfully completing the  
**TRAINING COURSE ON FIELD LEGUMES SEED PRODUCTION & CERTIFICATION  
FOR SEED INSPECTORS**

on June 21-25, 2021

GIVEN THIS 25<sup>th</sup> DAY OF JUNE 2021 AT PIAZZA ZICARELLI  
HOTEL  
AND RESTAURANT, GAMU, ISABELA

  
**RUEL C. GESMUNDO**  
Chief, NSQCS

  
**GEORGE Y. CULASTE, Ph.D.**  
Director



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
**REGIONAL TRAINING CENTER II**  
San Mateo and Cabagan, Isabela

awards this

# Certificate of Completion

to

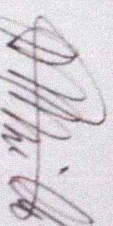
**JAMES HARRISON I. RAFANAN**

for having satisfactorily completed the **Online Training on Extension**

**Delivery System for New AEWs of Region 02**

held on June 22 – 24, 2021.

Given this 24<sup>th</sup> day of June 2021.



**IMELDA M. GUILLERMO**

Center Director







Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
ATI Bldg., Elliptical Road, Diliman, Quezon City  
and  
**BIOTECH COALITION OF THE PHILIPPINES**  
Room 303 Puno Bldg., #47 Kalayaan Ave., Quezon City

# Certificate of Completion

This is to certify that

**JAMES HARRISON L. RAFANAN**

has completed the online course on  
**Regional Training of Trainers on Strengthening the Capability  
of the Agriculture Extension System for Agricultural Biotechnology**  
held on September 18, 2020.

*Saturnina C. Halos*  
**SATURNINA C. HALOS, Ph.D.**  
President, Biotech Coalition of the Philippines

*Alfredo S. Atton*  
**ALFREDO S. ATON, MPS-DM**  
Director IV





Republic of the Philippines  
Department of Agriculture  
AGRICULTURAL TRAINING INSTITUTE  
REGIONAL TRAINING CENTER 02  
Cabagan and San Mateo, Isabela

awards this

# Certificate of Completion

to

**JAMES HARRISON L. RAFANAN**

for having satisfactorily completed the 3-phase training program on  
"Farm Planning, Development and Management for Youth and Farm Leaders"  
held on May 24-26 – Phase 1; June 29-July 1 – Phase 2; July 19-21 – Phase 3  
at ATI-RTC 02, Malasin, San Mateo, Isabela.

Given this 21<sup>st</sup> day of July 2022.

**IMELDA M. GUILLERMO**  
Center Director



*A food-secure and resilient Philippines  
with empowered and prosperous farmers and fisherfolk*