



Republic of the Philippines

## DEPARTMENT OF AGRICULTURE

Regional Field Office No. 02

Tuguegarao City, Cagayan

Tel. Nos. 844-1331/1328 Fax Nos. 844-1031

TIN: 0000-845-895 Website: <http://rfo02.da.gov.ph> Email: [da\\_rfu2000@yahoo.com](mailto:da_rfu2000@yahoo.com)

May 15, 2018

### SPECIAL ORDER

No. 112

Series of 2018

Subject: **DESIGNATION OF MS. PRINCESS T. VELASCO AS CORN TECHNICIAN TO ASSIST IN THE IMPLEMENTATION OF THE CORN PROGRAM IN CAUAYAN CITY, ISABELA**

In the interest of service and pursuant to the Memorandum of Agreement (MOA) entered into by and between the Department of Agriculture Regional Field Office No. 02 (DA RFO 02) and the Local Government Unit (LGU), **MS. PRINCESS T. VELASCO** is designated as Corn Technician to assist in the implementation of the Corn Program in Cauayan City, Isabela.

As such, **Ms. Velasco** shall assist in the implementation of various programs/projects under the Corn Program in the said city.

Likewise, she shall be entitled to incentive allowance based on the guidelines formulated by this office.

This order shall take effect on May 2018 to June 2018.

  
**LORENZO M. CARANGUIAN, DPA**  
OIC-Regional Executive Director



"Masaganang Agrikultura, Masaganang Bansa"



BOUNTIFUL CAGAYAN VALLEY REGION



Republic of the Philippines  
Province of Isabela

## CITY OF CAUAYAN

### Office of the City Mayor

April 24, 2018

**LORENZO M. CARANGUIAN, DPA**

OIC- Regional Executive Director  
Department of Agriculture  
Regional Field Office 02  
San Gabriel, Tuguegarao City, Cagayan

Sir:

This has reference with the Program of the Department of Agriculture- Regional Field Office -02 , Tuguegarao City, Cagayan for the provision of monthly incentive allowances for Agricultural Extension Workers serving under the Corn Program.

Relative to this, respectfully endorse and submitting the requirements of **PRINCESS T. VELASCO** – (Agricultural Technician ) as one of the Agricultural Extension Workers of the City Agriculture Office, City Government Unit, Cauayan City, Isabela since January 16, 2017.

Anticipating your favorable approval, hence this request.

Thank you very much and GODSPEED!

Very truly yours,

  
**RUFINO C. ARCEGA**  
City Agriculturist

Noted:

**BERNARD FAUSTINO M. DY**

**CITY MAYOR**  
OFFICE OF THE CITY MAYOR

Attached:

  
**JOSE L. ABAD**  
CITY ADMINISTRATOR  
Photo copy of Appointment  
Photo copy of Transcript of Records  
Diploma  
Photocopy of Trainings Attended

Republic of the Philippines  
Province of Isabela  
CITY OF CAUAYAN

PLANTILLA OF CASUAL APPOINTMENT

Department/Office: CITY SP OFFICE

Source of Funds: \_\_\_\_\_

For Accredited/Deregulated  
City Government Units

(Stamp of Date of Receipt)

67

NAME OF APPOINTEE/S			POSITION TITLE (Do not abbreviate)	EQUIVALENT SALARY/ JOB/ PAY GRADE	DAILY WAGE	PERIOD OF EMPLOYMENT		NATURE OF APPOINTMENT (Original/ Reappointment/ Reemployment)	ACKNOWLEDGEMENT OF APPOINTEE/S	
Last Name	First Name	Name Extension (Jr/Ill)				Middle Name	From (mm/dd/yyyy)		To (mm/dd/yyyy)	Signature
61	LARRY	ERMITANIO	Watchman I	n/a	Php 300.00	01-03-2018	06-30-2018	Re-Appointment	<i>[Signature]</i>	
62	PRINCESS	TUDDAO	Clerk I	n/a	Php 300.00	01-03-2018	06-30-2018	Re-Appointment	<i>[Signature]</i>	
63	EDIELYN	CALACIEN	Clerk I	n/a	Php 300.00	01-03-2018	06-30-2018	Re-Appointment	<i>[Signature]</i>	

The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are

**CERTIFICATION:**

**CERTIFICATION AND SIGNATURE OF**

**ACCREDITED PURSUANT TO:**

APPOINTING OFFICER/AUTHORITY

This is to certify that all the requirements and supporting documents pursuant to CSC MC No. 24, 2047 have been complied with, reviewed and found in order.

This is to certify that funds are available pursuant to pertinent provision Sec.325 of RA 7160 (Local Government Code of 1991) have been complied with in the issuance of the above mentioned persons.

CSC Resolution No:060271

*[Signature]*  
**LIBNOS B. TUTLEG**  
City Human Resource Management Officer

Date: January 3, 2018

*[Signature]*  
**DIVINA B. RAMIREZ**  
City Accountant

Date: January 3, 2018

*[Signature]*  
**Hon. LEONCIO A. DALIN, JR.**  
City Vice Mayor

Date: January 3, 2018

Date: February 20, 2006

CERTIFIED PHOTOCOPY:

*[Signature]*  
**LIBNOS B. TUTLEG**  
CITY HUMAN RESOURCE MNGT. OFFICER

# Isabela State University

Cauayan City, Isabela



To all men to whom these presents may come:

**GRACE JONES**

Be it known that the Board of Regents by authority of the Republic of the Philippines and on recommendation of the University Academic Council, has conferred upon

## Princess D. Melazco

who has fulfilled all the requirements therefore the degree of

### Bachelor of Agricultural Technology

with all the rights, honors, privileges, as well as the obligations and responsibilities thereunto appertaining.

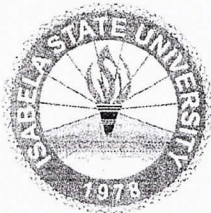
In testimony whereof, the seal of the University and the signatures of the Registrar, the Executive Officer and the University President are hereunto affixed.

Given at Cauayan City, Isabela, Philippines this 8<sup>th</sup> day of April in the year of our Lord Two Thousand Sixteen.



ADELA L. REYNO, D.P.A.  
Registrar

PRECILIA C. DELIMA, Ph.D.  
Executive Officer



Republic of the Philippines  
**ISABELA STATE UNIVERSITY**  
 Cauayan City, Isabela



**Official Transcript of Records**

Name: **VELASCO, PRINCESS TUDDAO** Home Address: **Duminit, Cauayan City, Isabela**  
 Date of Admission: **First Semester, 2012-2013** Entrance Data: **Form 137-A**  
 Title/Degree Pursued: **BACHELOR OF AGRICULTURAL TECHNOLOGY** Major: **xxx**  
 Date of Graduation: **April 8, 2016** Date of Birth: **July 8, 1995**

COURSE NO.	DESCRIPTIVE TITLE OF THE COURSE	GRADES		CREDITS
		FINAL	RE-EXAM	
<b>FIRST SEMESTER, 2012-2013</b>				
Ag Bio 11	Agricultural Biology	2.25		3
English 11	Communication Arts and Skills 1	2.50		3
Mathematics 11	Math for Agriculture	2.00		3
Filipino 11	Sining ng Pakikipagtalastasan	2.00		3
Soc Sci 11	Personality Development and Human Relations	2.25		3
AET 31	Farm Shop Practices and Operations	2.00		3
CPT 31	Field Crops	3.00		3
PE 11	Physical Fitness	1.25		2
NSTP 11	Civic Welfare Training Service 1	1.75		(3)
<b>SECOND SEMESTER, 2012-2013</b>				
Com. Ed. 11	Computer Education	1.75		3
English 12	Communication Arts and Skills 2	3.00		3
Filipino 12	Pagbasa at Pagsulat sa Iba't ibang Disiplina	2.00		3
Ag. Ext'n. 31	Agricultural Extension and Communication	2.50		3
Env. Mgt. 11	Environmental Management	1.75		3
Soils 31	Soil Management and Conservation	2.50		3
APT 31	Poultry Production and Management Practices	2.00		3
PE 12	Rhythmic Activities	1.50		2
NSTP 12	Civic Welfare Training Service 2	1.75		(3)
<b>SUMMER, 2013</b>				
APT 32	Livestock Production and Management Practices	2.75		3
FBM 31	Introduction to Farm Business Management	1.75		3
<b>FIRST SEMESTER, 2013-2014</b>				
AET 32	Farm Power Machinery, Tillage and Current Issues	2.50		3
Soc Sci 15	General Economics LRT, Coop. and Current Issues	2.25		3
CPT 32	Horticultural Crops Production and management Practice	2.00		3
PHT 31	Fundamentals of Primary and Secondary Processing	2.50		3
FBM 32	Agricultural Entrepreneurship	2.25		3
Soc Sci 13	Philippine History, Government and Constitution	2.00		3
PE 13	Individual / Dual Sports / Games	1.25		2
<b>SECOND SEMESTER, 2013-2014</b>				
Prac-Bat	Practicum in Agriculture	1.50		16
PE 14	Team / Sports / Games	2.00		2
Graduated with the title in <b>DIPLOMA IN AGRICULTURAL TECHNOLOGY.</b> Approved by the Board of Regents as per Resolution No. 1, s. 2014.				
<b>FIRST SEMESTER, 2014-2015</b>				
APT 51	Feeds and Feeding	3.00		3
REMARKS: <b>Page 1 of 2 Pages</b>				

**GRADING SYSTEM: Undergraduate:** 1.00=98-100; 1.25=95-97; 1.5=92-94; 1.75=89-91; 2.0=86-88; 2.25=83-85; 2.5=80-82; 2.75=77-79; 3.0=75-76; 5.00 below 74 (Failure). **Graduate:** 1.00-Excellent; 1.25-Very Satisfactory; 1.5-Satisfactory; 1.75 Fairly Satisfactory; 2.00-Good; 2.25-Fairly Good; 2.5-Fair; 2.75-Below Fair; 3.00-Passed; 5.00-Failed. O.D.-Officially Dropped.

**CREDITS:** One unit is one hour lecture or recitation each week for the period of a complete semester or the equivalent thereof in laboratory, field or shop work credited at the rate of one unit for each three hour period.

**NOTE:** This transcript is valid only when it bears the dry seal of the University and the original signatures in ink of the signatories below. Any erasures or alterations made on this copy renders the whole transcript invalid.

**NOT VALID WITHOUT THE UNIVERSITY SEAL.**

Checked by:

**LORNA R. PIMENTEL**

**ADELA L. REYNO, D.P.A.**  
 REGISTRAR III

**PRECILA C. DELIMA, Ph. D.**  
 EXECUTIVE OFFICER



Republic of the Philippines  
**ISABELA STATE UNIVERSITY**  
 Cauayan City, Isabela

**Official Transcript of Records**

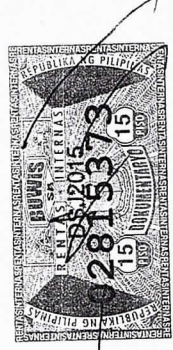
Name: **VELASCO, PRINCESS TUDDAO** Home Address: **xxx**  
 Date of Admission: **xxx** Entrance Data: **xxx**  
 Title/Degree Pursued: **xxx** Major: **xxx**  
 Date of Graduation: **xxx** Date of Birth: **xxx**

COURSE NO.	DESCRIPTIVE TITLE OF THE COURSE	GRADES		CREDITS
		FINAL	RE-EXAM	
CPT 51	Farming Systems	2.25		3
Soc Sci 12	Society and Culture with Family Planning, Drug Addiction and HIV Diseases	2.00		3
Lit 11	Philippine Literature	2.75		3
Hum 11	Introduction to Humanities	2.00		3
CPROT 51	Fundamentals of Crop Protection	3.00		3
PHY 31	Farm Physics	2.25		3
AET 51	Irrigation and Drainage	3.00		3
<b>SECOND SEMESTER, 2014-2015</b>				
AET 52	Farm Electrification	2.50		3
STAT 31	Practical Statistics	3.00		3
FBM 52	Accounting and Finance	2.50		3
CPROT 52	Crop Protection Technologies	2.75		3
APT 52	Ruminant Production and Management	2.75		3
PHT 51	Food Processing Technology	1.75		3
FBM 51	Agricultural Marketing	2.50		3
<b>SUMMER, 2015</b>				
AET 53	Farm Structures	Inc.	2.50	3
AG EXT'N 32	Community Organizing and Rural Development	2.25		3
<b>FIRST SEMESTER, 2015-2016</b>				
English 14	Technical Writing and Scientific Reporting	2.00		3
CPT 53	Seed Production Technology and Crop Improvement	1.75		3
CPT 54	Horticultural Business	2.50		3
APT 53	Animal Improvement	2.25		3
FBM 53	Project Development and Management	2.50		3
Soc Sci 16	Rizal's Life, Work and Writings	2.00		3
Philo 11	Introduction to Logic	1.75		3
CRSAUD	Course Audit	Passed		6
<b>SECOND SEMESTER, 2015-2016</b>				
OIP	OIP (Occupational Internship Program)	1.75		18
CRSAUD	Course Audit	Passed		6
Graduated with the degree of <b>BACHELOR OF AGRICULTURAL TECHNOLOGY.</b> Approved by the Board of Regents thru Referendum No. 3-31-03 s. 2016 dated March 31, 2016.				
<b>NOTE:</b> "As per Section 2 of Department Order No. 61, S. 1975 dated December 8, 1975, the <u>Isabela State University</u> being a State University is <u>EXEMPT</u> from issuing Special Order for Graduation"				
<b>REMARKS:</b>		<b>GRANTED HONORABLE DISMISSAL EFFECTIVE APRIL 22, 2016.</b>		

**GRADING SYSTEM: Undergraduate:** 1.00=98-100; 1.25=95-97; 1.5=92-94; 1.75=89-91; 2.0=86-88; 2.25=83-85; 2.5=80-82; 2.75=77-79; 3.0=75-76; 5.00 below 74 (Failure). **Graduate:** 1.00-Excellent; 1.25-Very Satisfactory; 1.5-Satisfactory; 1.75 Fairly Satisfactory; 2.00-Good; 2.25-Fairly Good; 2.5-Fair; 2.75-Below Fair; 3.00-Passed; 5.00-Failed. O.D.-Officially Dropped.  
**CREDITS:** One unit is one hour lecture or recitation each week for the period of a complete semester or the equivalent thereof in laboratory, field or shop work credited at the rate of one unit for each three hour period.  
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Checked by:  
  
**LORNA R. PIMENTEL**

**ADELA L. REYNO, D.P.A.**  
 REGISTRAR III



**PRECILA C. DELIMA, Ph. D.**  
 EXECUTIVE OFFICER



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
Regional Field Office No. 02  
Tuguegarao City, Cagayan



awards this

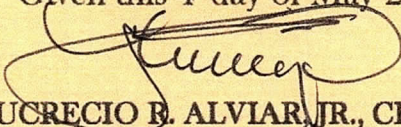
## **CERTIFICATE OF PARTICIPATION**

to



# **PRINCESS T. VELASCO**

for having successfully completed the  
**Training on Good Agricultural Practices (GAP) for Corn**  
held on May 3-4, 2017 at Farmers Training Center,  
Cabaruan, Cauayan City, Isabela

Given this 4<sup>th</sup> day of May 2017.



**LUCRECIO B. ALVIAR, JR., CESO III**  
Regional Executive Director





Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
Regional Field Office No. 02  
**CAGAYAN VALLEY RESEARCH CENTER**  
San Felipe, City of Ilagan, Isabela



**In partnership with LGU CAUAYAN CITY**

awards this

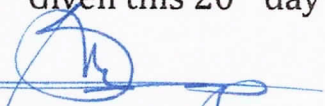
# CERTIFICATE OF TRAINING

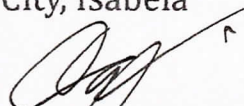
to

PRINCESS T. VELASCO

For having successfully completed the *"Hands on Training on Cassava Food Preparation and Processing"* held on April 20, 2017 at Maligaya, Cauayan City, Isabela.

Given this 20<sup>th</sup> day of April, 2017 at Maligaya, Cauayan City, Isabela

  
**RUFINO C. ARCEGA**  
City Agriculturist,  
Cauayan City, Isabela

  
**ROSE MARY G. AQUINO**  
Agricultural Center Chief III,  
DA-CVRC







Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office No. 02  
CAGAYAN VALLEY RESEARCH CENTER  
San Felipe, City of Ilagan, Isabela

*awards this*

# **Certificate of Participation**

*to*

## **PRINCESS VELASCO**

*for active participation in the Training for Good Agricultural Practices  
(GAP) on Cassava*

*Given this 13<sup>th</sup> day of October 2017 at DA-Cagayan Valley Research Center,  
San Felipe, City of Ilagan, Isabela*



Accreditation No. AGR-RO2-00000034-2016  
GAP Certification No. 2016-00029

**ROLANDO D. PEDRO**  
ACC III/OIC-CVRC Manager

Control No. CVRC C17-07-153



Republic of the Philippines  
Department of Agriculture  
**Philippine Center for Postharvest Development and Mechanization**  
CLSU Compound, Science City of Muñoz, Nueva Ecija

*Awards this*

# **CERTIFICATE OF PARTICIPATION**

to

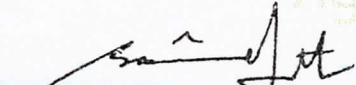
**PRINCESS VELASCO**


*for sharing his/her time, effort and knowledge in the*

## **CONSULTATIVE MEETING WITH CASSAVA FARMERS ON THE NEED FOR MECHANIZED CASSAVA PLANTER**

at Cauayan City, Isabela

*Given this 20<sup>th</sup> day of September 2017*

  
**HON. BERNARD FAUSTINO M. DY**  
Mayor, Cauayan City, Isabela

  
**ARNEL RAMIR M. APAGA**  
Director I/Director for Planning  
and Technical Operations

CAVITE



# CERTIFICATE OF PARTICIPATION

*is awarded to*

**PRINCESS VELASCO**

for actively participating in the  
**AGRICULTURAL EXTENSION WORKERS  
CONGRESS cum PROFILING**  
on August 3-4, 2017 at DA-CVIAL, Tuguegarao City,  
Cagayan.

**NARCISO A. EDILLO, MAEd**  
Regional Executive Director

FF  
Pc



AGRICULTURAL TRAINING INSTITUTE  
REGIONAL TRAINING CENTER 02



DEPARTMENT OF SCIENCE  
AND TECHNOLOGY



CAGAYAN VALLEY AGRICULTURE,  
AQUATIC AND RESOURCES RESEARCH  
AND DEVELOPMENT (CVAARRD)



SM  
CITY  
CAUAYAN

# *Certificate of Participation*

is presented to

PRINCESS T. VELASCO

for having actively participated the

**Regional Organic Agriculture Investment Forum**

held on August 30-31, 2017 at SM Cauayan, City, Isabela.

Given this 31<sup>st</sup> day of August 2017 at SM Cauayan City, Isabela.



**Dir. RENATO A. MAGUIGAD**  
*Center Director, DA-ATI and  
Regional Technology Transfer  
Promotion Coordinator, CVAARRD*

  
**Dr. WILLIAM C. MEDRANO**  
*Vice President for Research &  
Development Extension &  
Training, ISU and  
Executive Director, CVAARRD*



Republic of the Philippines  
Province of Isabela  
**CITY GOVERNMENT OF CAUAYAN**



awards this

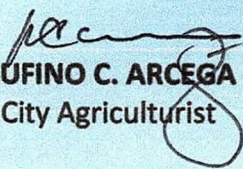
## **CERTIFICATE OF TRAINING**

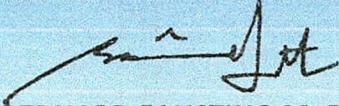
to


PRINCESS T. VELASCO

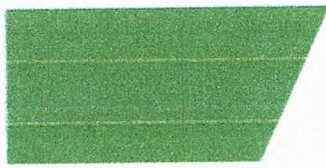
for having satisfactorily completed the "**LIVELIHOOD TRAINING ON SMOKED FISH PRODUCTION**" conducted on  
February 22, 2017 at Farmers Training Center,  
Tagaran, Cauayan City, Isabela

Given this 22<sup>th</sup> day of February, 2017 at Farmers Training Center,  
Tagaran, Cauayan City, Isabela.

  
**RUFINO C. ARCEGA**  
City Agriculturist

  
**BERNARD FAUSTINO M. DY**  
City Mayor

  
**MILAGROS B. MORALES, DrFT, CESE**  
DA-BFAR 02, Regional Director



**Department of Agriculture**  
**Philippine Fiber Industry Development Authority**  
**and Bureau of Agricultural Research**



*Award this*

# CERTIFICATE OF APPRECIATION

to

*Princess J. Velasco*

For his/her active participation during the Focus Group Discussion for the Department of Agriculture – Bureau of Agricultural Research funded-project entitled “Situational Study on the Potential Use of Banana Stalk and Water Lily as Sources of Fiber for Handicraft and Textile.”

Given this 22<sup>nd</sup> day of November, 2017 at JAPI Traveller’s Hotel & Restaurant at National Highway, Brgy. Sillawit, Cauayan City, Isabela.

*Remedios V. Abgona*  
**REMEDIOS V. ABGONA, PhD**  
 Project Leader/Chief, FUTD

*Kennedy T. Costales*  
**KENNEDY T. COSTALES**  
 Executive Director III

Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
**REGIONAL TRAINING CENTER II**  
San Mateo and Cabagan, Isabela

award this

# Certificate of Completion

to

**Princess T. Velasco**

for having successfully completed the  
**“Training of Trainers on Hybrid Rice Production”**  
held on January 29 - February 2, 2018 at Payong Hall, ATI-RTC 02,  
Malasin, San Mateo, Isabela.

Given this 2<sup>nd</sup> day of February 2018.



**RENATO A. MAGUIGAD**  
Center Director



ISO 9001:2008 CERTIFIED