



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office No. 02  
Diversion Road, San Gabriel  
Tuguegarao City, Cagayan 3500

DARFO2.BAC.12-3

**INVITATION TO BID FOR SUPPLY, DELIVERY AND INSTALLATION OF VARIOUS OFFICE EQUIPMENT  
(RESEARCH)  
IB No. 2025-07-64**

1. The Department of Agriculture Regional Field Office 02, through the **Rice R4D Capital Outlay** intends to apply the sum of **Php 1,630,000.00**, being the total ABC to payments under the contract for **Supply, Delivery and Installation of Various Office Equipment/IB No. 2025-07-64**. Bids received in excess of the respective ABC shall be automatically rejected at bid opening.

The Department of Agriculture Regional Field Office 02, through the **Rice R4D Capital Outlay** intends to apply the sum of the following Office Equipment, being the ABC to payments under the contract of each lot:

Lot No.	Qty	Unit	Particular	ABC (P)
I.	2	Units	Heavy Duty Photo Copier (with rack/stand)	220,000.00
II.	1	Unit	Display Screen	200,000.00
III.	1	Unit	Copy Machine	60,000.00
IV.	1	Unit	3D Printer	90,000.00
V.	3	Units	Handheld Video Camera and Accessories	180,000.00
VI.	7	Units	LCD Projector for indoor	525,000.00
VII.	1	Unit	LCD wall mounted projector	245,000.00
VIII.	2	Units	DRONE Camera and accessories	110,000.00
<b>Total:</b>				<b>1,630,000.00</b>

2. The Department of Agriculture Regional Field Office 02 now invites bids for the above Procurement Project. Delivery of the Goods is required by each lot:

Lot No.	Particular	Delivery Period
I to VIII	<b>Supply, Delivery and Installation of Various Office Equipment</b>	30 Calendar days

Bidders should have completed, within **3 years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from Department of Agriculture Regional Field Office 02 and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 P.M.**


5. A complete set of Bidding Documents may be acquired by interested Bidders on **July 02, 2025, to July 22, 2025**, from the given address below or you can download at PhilGEPS website and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount indicated below:

Lot No.	Particular	ABC	Cost of Bid Documents
I.	Heavy Duty Photo Copier (with rack/stand)	220,000.00	500.00
II.	Display Screen	200,000.00	500.00
III.	Copy Machine	60,000.00	500.00

IV.	3D Printer	90,000.00	500.00
V.	Handheld Video Camera and Accessories	180,000.00	500.00
VI.	LCD Projector for indoor	525,000.00	1,000.00
VII.	LCD wall mounted projector	245,000.00	500.00
VIII.	DRONE Camera and accessories	110,000.00	500.00

Prospective bidders has the option to pay the cost of bid documents in the Cashiering Unit or may deposit the payment thru **DA Landbank – Trust Fund Account Number: 0122 1484 16** and present its proof of payment to the BAC Secretariat or by sending thru email address bacregion2@yahoo.com.

6. The Department of Agriculture Regional Field Office 02 will hold a Pre-Bid Conference<sup>1</sup> on **July 09, 2025 @ 2:30 P.M.** at **Administration and Training Center Building Conference Room - DA RFO 02, San Gabriel, Tuguegarao City, Cagayan**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **July 22, 2025 @ 12:00 Noon**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **July 22, 2025 @ 2:30 P.M** at **Administration and Training Center Building Conference Room - DA RFO 02, San Gabriel, Tuguegarao City, Cagayan**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The Department of Agriculture Regional Field Office 02 reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:  
  
**ENGR. DARLINA D. MABATAN**  
Head, Bids and Awards Committee Secretariat  
Department of Agriculture  
Regional Field Office 02  
Tuguegarao City, Cagayan  
Telephone No. (078) 304-0560  
Email Address: bacregion2@yahoo.com
12. You may visit the following websites:  
For downloading of Bidding Documents: PhilGEPS Website

  
**RTD RAY S. OLIVAS, MABE, MPA, EnP**  
BAC Chairperson 